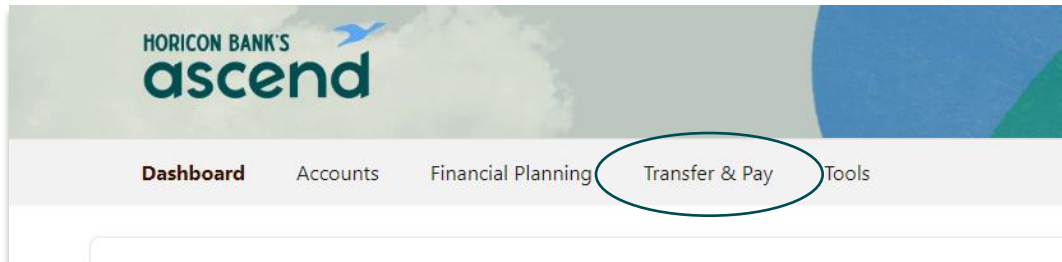
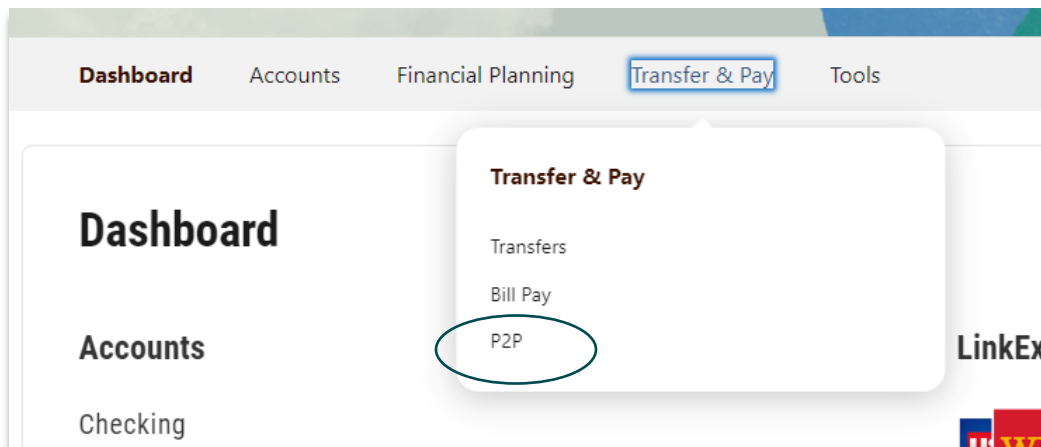


## ASCEND HOW TO: PAY A FRIEND

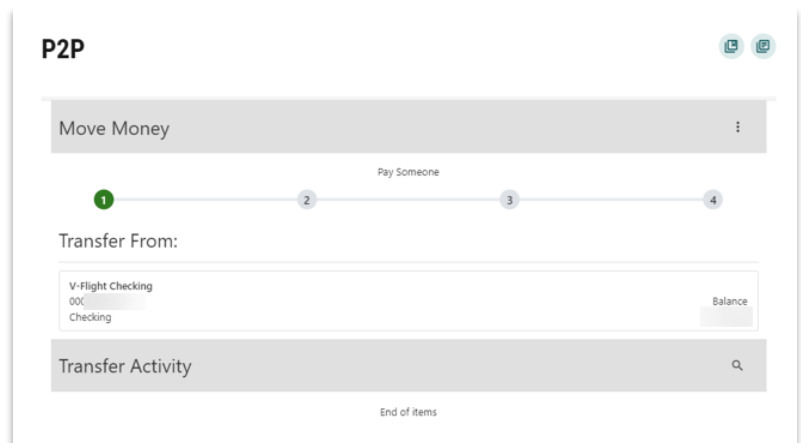
**Step One:** From the Dashboard click on Transfer & Pay in the top navigation



**Step Two:** Select P2P to make a person to person payment.



You'll be able to start the payment from this screen:



**Step Three:** Click on the Account to Transfer From option.

**P2P**

Move Money

< Pay Someone >

1 2 3 4

Transfer To: + Add New Contact

From: V-Flight Checking

Filter Recipients

Search by name

To make a payment, add a recipient first

**Step Four:** Add a recipient to your contacts using the recipient's phone number or email address.

**P2P**

Move Money

< Pay Someone >

1 2 3 4

Transfer To: + Add New Contact

From: V-Flight Checking

Filter Recipients

Search by name

si

**Step Five:** Click on the person's name.

**Step Six:** Add the amount and the date of the payment. Choose if you would like to auto pay the recipient. Then click Continue.

**Step Seven:** Add a message and security questions.

**P2P**

Move Money

< Pay Someone >

1 2 3 4

Add Message and Security Questions

From: V-Flight Checking  
To: stefan laakso

Personal Message

Type a message to the recipient

Question Only Can Answer

Type a question that only the recipient will know the answer to.

Answer That You Expect From

Type the answer to the question. Please note, this is case sensitive!

Continue

**Step Eight:** Verify the information is correct and authorize the transfer. Click Submit.

After submitting, you will receive a message if the transfer was successful.

The recipient will receive a message indicating that you are sending them money. They will need to follow the link and enter the appropriate information to receive the payment.

**P2P**

Move Money

< Pay Someone >

Confirm Transfer

V-Flight Checking > > > [Recipient Profile]

Amount [Input]

Send Date [Input]

Auto Pay Not Enabled

Message [Input]

Security Question [Input]

Security Answer [Input]

Email Reminders  ON

Notify When Payment Is Delivered

I Authorize This Transfer And Agree To The Terms and Conditions

Submit