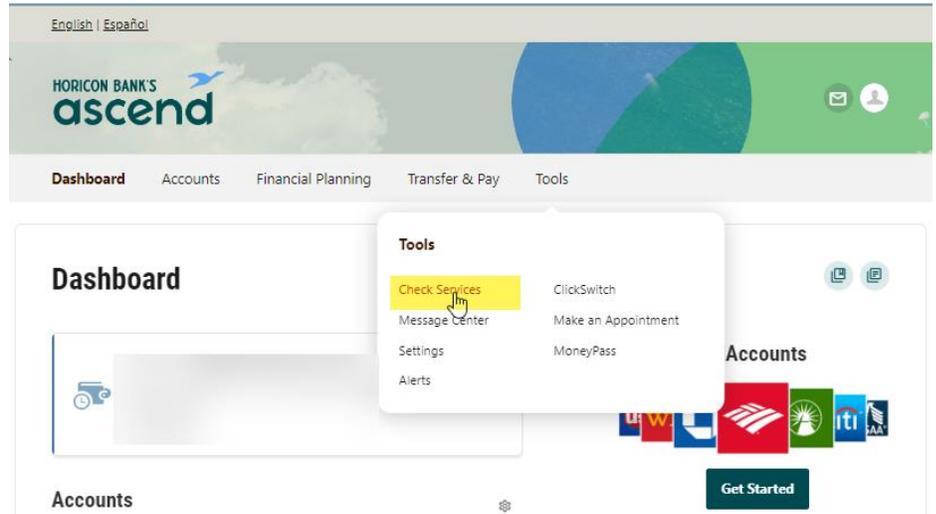
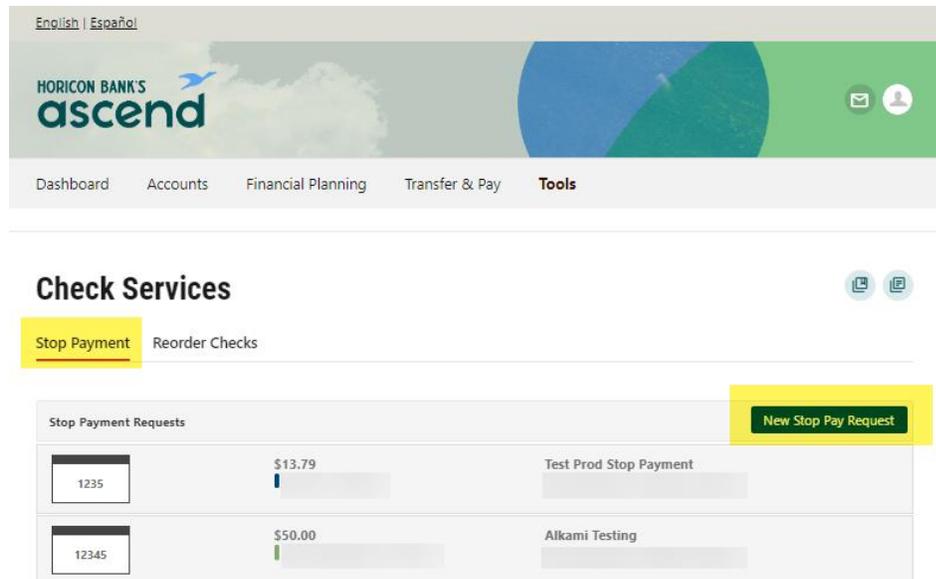


ASCEND HOW TO: STOP A PAYMENT REQUEST

Step One: From the dashboard, select “Tools” then, from the dropdown click on “Check Services.”



Step Two: Next, click on “Stop Payments” then click on “New Stop Pay Request” button.



Step Three: Enter information for the Stop Payment Request, Review the agreement and submit request.

Add Stop Payment Request ✕

Account * ▼

Check Number Range Check box if multiple checks in a row.

Amount Amount must match check amount for stop payment to be applied.

Search for matching transactions before stopping payment. Search

Payee Name

By checking "I Agree" and clicking "Submit Request", I acknowledge that I have read and agree to the [Stop Payment Policy](#).

I Agree

Cancel
Submit Request

It will now show in the Stop Payment Request list.

Check Services



Stop Payment Reorder Checks

Stop Payment Requests		New Stop Pay Request
5555	\$1,000.05	Enter who the check was payable to
1235	\$13.79	Test Prod Stop Payment
12345	\$50.00	Alkami Testing