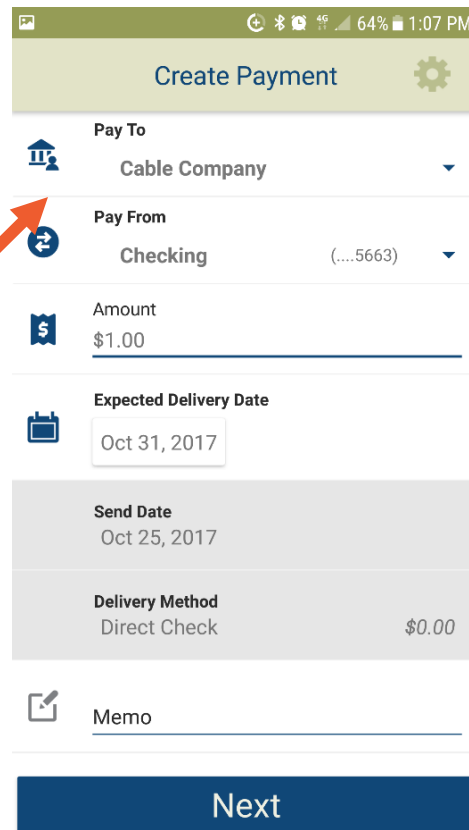
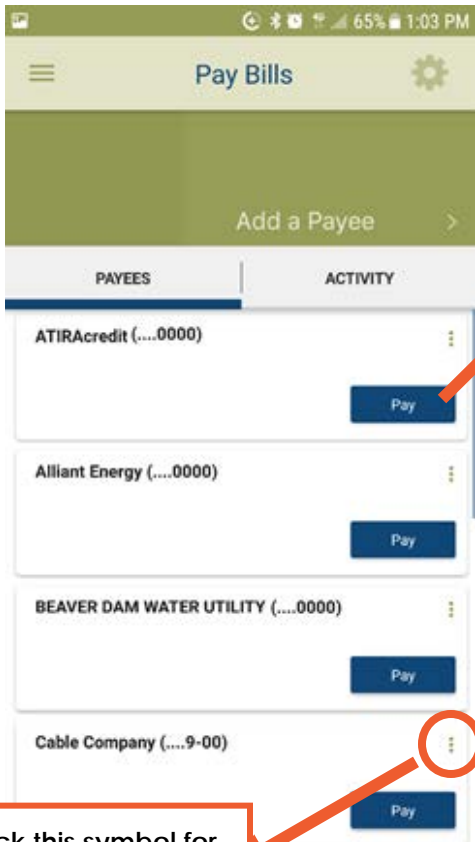


PAY BILLS (App)

This feature allows you to enter your contact and account information from your bills, and then securely send payments whenever you choose. Once a Payee is set up, it is quick and easy to enter your amount, the date due, and we'll take care of the rest! For even more convenience, you can set up payment reminders and recurring payments.

- 1) First, click "Add a Payee" to enter contact and account information for a new bill you would like to pay.
 - "Payees" displays all payees you have already set up
 - "Activity" shows a recent history of payments sent



Click this symbol for

Payee options:

- View Details
- Add Recurrence
- Add Reminder
- Delete Payee

- 2) Click the "Pay" button next to the payee you want to pay.
 - Expected Delivery Date will default to the soonest possible date. Once a relationship with the payee is established, bills may be able to be processed quicker.
 - "Next" will take you to a confirmation page. Verify your account number, amount, and the date is correct, and then "Submit" payment.
 - Payment will now show under the "Activity" tab as a Scheduled payment.