External Transfer

Set up a payment or deposit account transfer to your own account at a different bank.

1) **External Bank Account Setup:** From the main menu bar, click "External Transfer". The first step will be adding your external bank account(s).

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• Enter your external bank account information. Once you review and submit the account information, you will receive a confirmation screen within the app and a confirmation email from Horicon Bank.



 Two test transactions will post in your external bank account. Login to the Horicon Bank app and verify the transactions by clicking "External Transfers" on the main menu bar. Click on the three vertical dots by your external bank account and click "Activate Account".



- When both transactions have been successfully validated, the external bank account setup will be completed and transfers can be made to or from that account.
- 2) External Bank Account Transfer: From the main menu bar, click "External Transfer".
 - Click "Account Transfer"



• Fill in all required information and click "Submit". Review the entered information and confirm.



 Once you have confirmed the transfer information, you will be asked to confirm one final time before proceeding. Once your transfer has been successfully scheduled, you will receive the message below.

