## Pay a Friend

Set up a transfer to another person outside of Horicon Bank. The person will receive an email or text with instructions on how to receive the money being sent.

- 1) From the main menu bar, click "Pay a Friend".
  - Click "Send Money" Mobile View Desktop View
  - Pick an existing Payee from the drop down or send money to someone new by entering their name and phone number <u>OR</u> email, and the amount you would like to send. Submit and confirm your payment information.



• Once the transfer has been confirmed, you will be asked to confirm one final time before proceeding. Once the transfer has been successfully scheduled, the message below will display.

