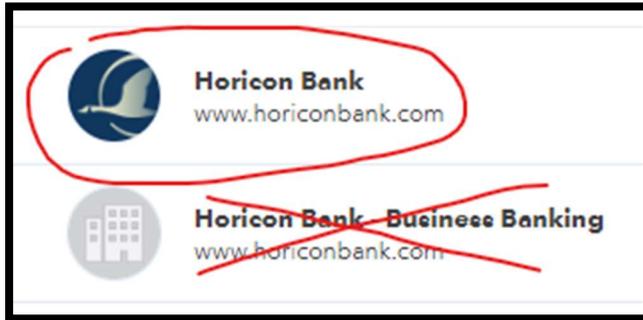


Horicon Bank turned off their old online banking at the end of 2024. So any QuickBooks connection to “Horicon Bank – Business Banking” will no longer work. The new connection to use is “Horicon Bank”.



Please follow the instructions below to transition properly in QuickBooks Online.

Keep in mind that there is no revert feature in QuickBooks Online. If you prefer to walk through these steps with QuickBooks Support or Horicon Bank, please do so.

Horicon Bank Treasury & Commercial Payment Solutions Support

Phone: 920-643-7670 Email: treasury@horiconbank.com

STEP 1: determine the date you last received bank data.

Go to your transactions menu and bank transactions to determine the date that you last received bank transactions through the bank feed automation. Note that date so we can use it later on when prompted to import transactions on the new connection.

STEP 2: disconnect the “Horicon Bank – Business Banking” bank connection.

Go to the transactions section and select the Bank transactions. There should be a box showing the current connection. Click on the pencil icon in the box and select “edit account info” (see images below). Check the checkbox for “Disconnect this account on save”.

The screenshot displays the QuickBooks Online interface for a user named "HB Treasury & Commercial Payment Solutions Ope...". The main heading is "Transactions", with "Bank transactions" selected. A sidebar on the left contains navigation options: "+ New", "BOOKMARKS" (with "Bank transactions" and "Edit bookmark"), and "MENU" (with "Dashboards", "Transactions" (highlighted), "Sales", "Expenses", "Customers & leads", "Reports", "Payroll", "Time", "Projects", "Budgets", and "Taxes").

The main content area features a promotional banner: "Have more time for what matters. Let a bookkeeper manage your books for you. Find out more | Schedule a free consultation". Below this is a card for the "Horicon Bank Account ([redacted]) - 1". The card shows a "BANK BALANCE" of \$57.82, updated "moments ago", and a balance of \$0.34 "IN QUICKBOOKS" with a difference of 30. A red circle highlights an edit icon on the account name. Below the card are filter tabs: "For review (30)", "Categorized", and "Excluded". At the bottom, there are filters for "All dates", "All transactions (30)", and a search box.

Horicon Bank Account - 1

Edit Account

name*

Horicon Bank Account () - 1

type* Detail type*

Checking

Make this a subaccount

Description

Connected to Horicon Bank custom mstr () at Horicon Bank

Disconnect this account on save

Balance:

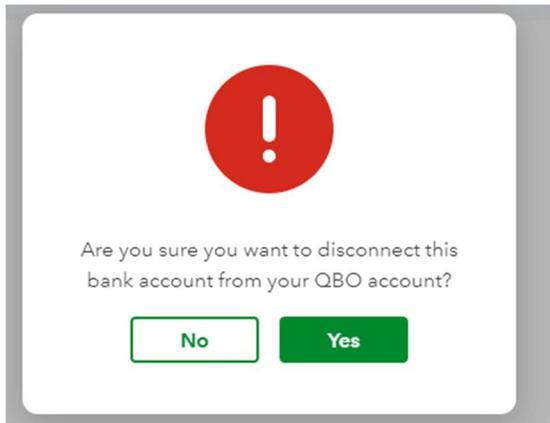
\$0.34

Balance Sheet [EDIT ACCOUNT PREVIEW](#)

Active accounts as of 01/08/2025

Cash
Horicon Bank Account () - 1

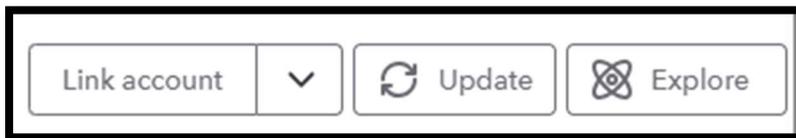
[Video tutorials](#) [Cancel](#) [Save](#)



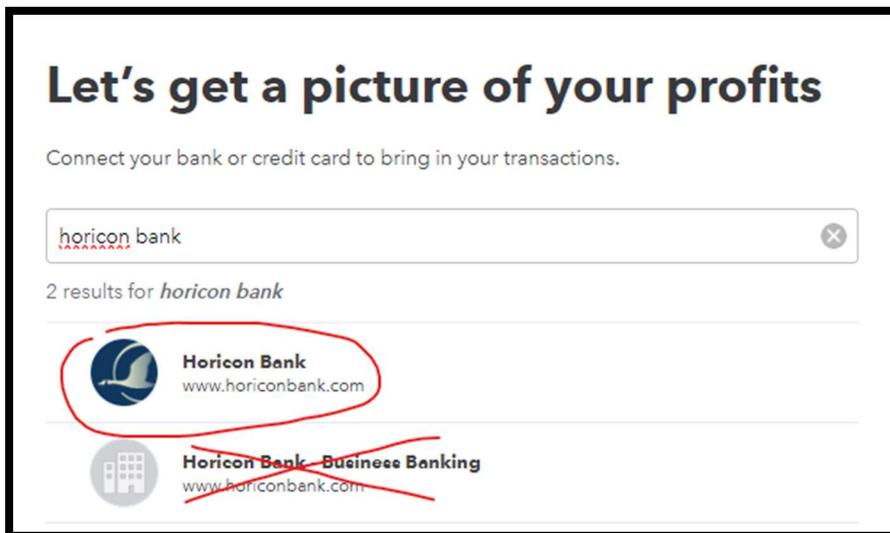
Click Yes, then hit SAVE.

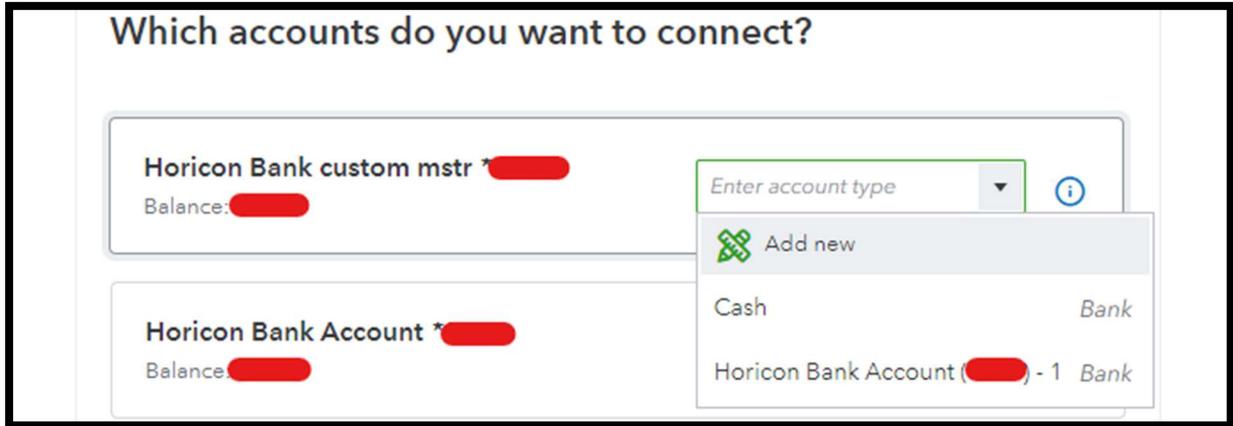
STEP 3: establish new bank connection

From the same Bank Transactions page, click on the "LINK ACCOUNT" button at the top right. A search window will appear.

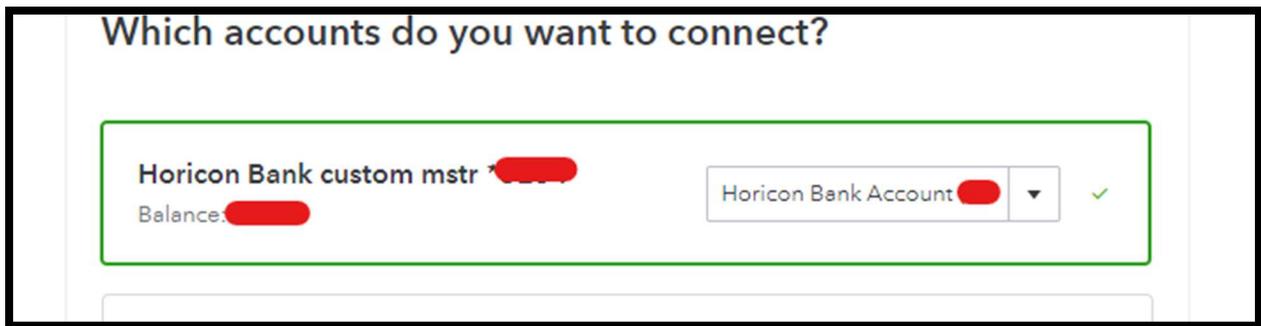


Then type "Horicon Bank" and select "Horicon Bank" (this is for ASCEND). Then enter the username and password (sometime the code is needed too). *See the images below for more details.*

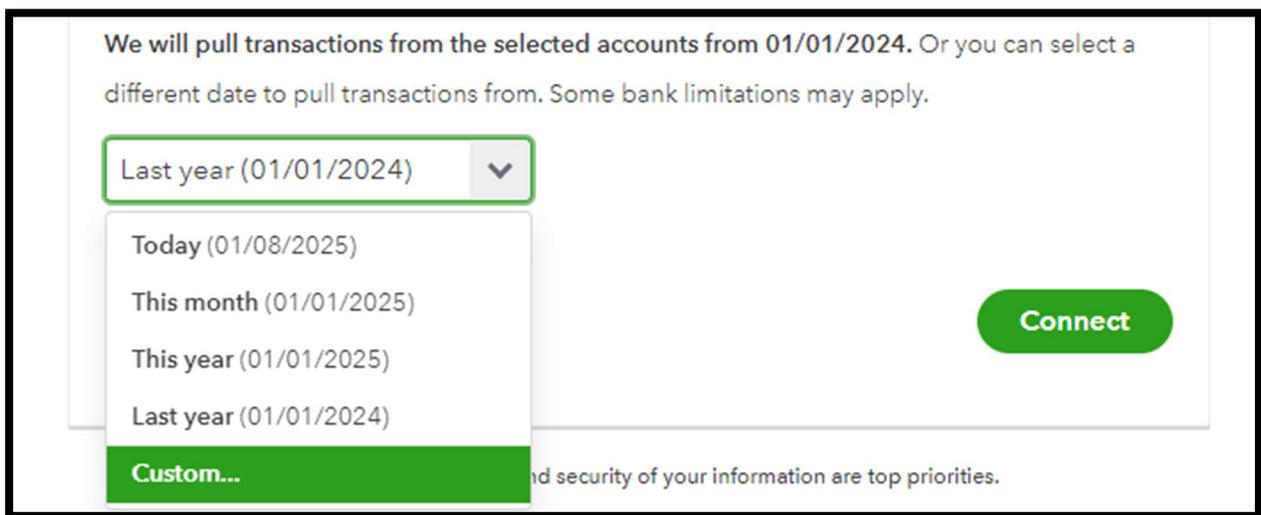




Then a list of accounts will show up, **select all the accounts you want to connect and make sure they connect to an existing QuickBooks account.**



At the bottom of the page make sure the enter the day AFTER the date you last successfully received bank transactions. If you don't select the correct date to match the data you already have, then you will either miss transactions or duplicate transactions.



Once you have selected the correct date, click on CONNECT.

BILL PAT Z TEST custom mstr [REDACTED]
Balance: [REDACTED]

We will pull transactions from the selected accounts from 12/21/2023. Or you can select a different date to pull transactions from. Some bank limitations may apply.

Custom... ▼

12/21/2023

Connect

Once successful, make sure to look at all 3 different sections of bank transactions including “For review”, “categorized”, and “excluded”.

For review (30) | Categorized | Excluded

Horicon Bank Treasury & Commercial Payment Solutions Support

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